

# SITUATION VACANT

ARMY PUBLIC SCHOOL NARANGI  
PO: SATGAON, GUWAHATI – 781 027, ASSAM  
LOCAL SCREENING BOARD

Sl No	Post	Status	Qualification	Pay & Allowances (per month)
1	Special Educator -01	Term Based (for 3 years)	a) Trained in the relevant subject (as per CBSE/AWES norms)	Scale (9,300-34,800) + Grade pay Rs. 4,600/-
2	Accountant - 01	Contractual	a) Commerce Graduate or fifteen years service (for Ex-Servicemen) as a clerk in the Defence Services. b) Basic Computer application course of Army/Diploma in Computer Applications of not less than one year duration. Knowledge of double entry system of accounting, excel sheet and accounting software. c) Minimum 5 Years of experience as an Accounts Clerk in Defence Services/reputed organization.	Consolidated Pay
3	UDC - 01	Contractual	a) B.Com or fifteen years of service as a clerk (for Ex-Servicemen). Computer literate (MS Office Tally etc) b) Computer Savvy (12000 key depressions per hour). Knowledge of relevant software applications used by schools. c) 5 years of experience as a clerk or as an accounts clerk in a reputed organization; preferably a school.	Consolidated Pay

Applications (Hard Copy) in prescribed form are available at [www.apsnarangi.com](http://www.apsnarangi.com). Candidates are to deposit the Application Form (Hard Copy) along with Bio Data/Resume photocopies of all relevant certificates/testimonials and one copy of recent passport size photograph for all posts by 15 June **2020**. Only the shortlisted candidate will be called over telephone/mobile/email for interview on later date. Application form is available on our website: [www.apsnarangi.in](http://www.apsnarangi.in)