

**ARMY PUBLIC SCHOOL NARANGI**  
**APPLICATION FOR NON-TEACHING STAFF**

Application form for the post of \_\_\_\_\_

Please paste recent passport size colour photograph  
Do not staple

**1 PERSONAL DATA :**

- (a) Name in full (Block letters) : \_\_\_\_\_
- (b) Son/ Daughter/wife of : \_\_\_\_\_
- (c) Date of Birth : \_\_\_\_\_
- (d) Nationality : \_\_\_\_\_
- (e) State : \_\_\_\_\_
- (f) Address -----  
 -----  
 \_\_\_\_\_
- (g) Contact Details :-  
 Landline No(with STD Code) -----  
 Mob No -----  
 Email ID -----

**2. PRESENT / PREVIOUS OCCUPATION:**

- (a) Designation of Post : \_\_\_\_\_
- (b) Name and Address of Institution/ Organization : \_\_\_\_\_
- (c) Designation of superior In charge : \_\_\_\_\_
- (d) Contact No of superior( for verification if need be) : \_\_\_\_\_
- (e) Period of notice you will have to give, if selected? : \_\_\_\_\_
- (f) What salary are you drawing? : \_\_\_\_\_

**3 FAMILY LIFE**

- (a) Marital status Single/ Married/ Widowed

**4 EDUCATIONAL RECORDS : School, College Or University**

Give details of all exams starting from Secondary School onwards

Examination	Marks Obtained	Percentage	Division	Year of passing	Subjects taken	Name of University/ Board/ Institute

Graduation/ Post Graduation through correspondence or regular \_\_\_\_\_

5. Languages you can read write and speak fluently.  
 (a) \_\_\_\_\_ (b) \_\_\_\_\_ (c) \_\_\_\_\_

**6. EXPERIENCE:**

Fill the particulars in chronological order starting with your appointment (if there is not enough space attach a separate sheet).

Duration		Nature of Appointment	School / College	Nature of work	Total Exp in Years
From	To				

Include any other post held which are relevant to the field of Education

**7. HEALTH:**

- (a) What kind of health do you keep?.....  
 (b) Do you need any medical treatment/ assistance for the disease you are suffering from ? .....  
 (a) Are you differently abled? Give details \_\_\_\_\_

**8. COMPUTER KNOWLEDGE** (Separate sheet can be att.)

- (a) Have you done any degree/ diploma in computer give details: \_\_\_\_\_  
 \_\_\_\_\_  
 (b) Any experience on working on computer . Give details.  
 \_\_\_\_\_  
 (c) Do you own a personal Laptop, if yes give details:  
 \_\_\_\_\_  
 (d) Your knowledge of Hardware Peripheral and Networking: \_\_\_\_\_

**9. OTHER ACTIVITES**

- (a) In answering please indicate personal characteristics, interests and aspirations you have which you believe will be valuable to this institution:

- (i) \_\_\_\_\_  
 (ii) \_\_\_\_\_

**10. Give names of two references, which should know you well personally and have an intimate knowledge of your work (not relatives)**

- (a) Name: \_\_\_\_\_ Address \_\_\_\_\_  
 (b) Name \_\_\_\_\_ Address: \_\_\_\_\_  
 \_\_\_\_\_

**Agreement:**

11. If selected: -  
 a. I will accept the offer of appointment.  
 b. I agree to abide by the AWES Rule and Regulation for Army Public Schools  
 c. I undertake to serve the school till the end of the final term, or a period specified/ fixed by the management.  
 d. I solemnly state the all the above particulars/ statements are true to the best of my knowledge and belief.

Date .....

.....

(Signature of applicant)